



AGENDA



2nd Management Meeting
Bucharest, October 20-21, 2015

Hosted by P4
Spiru Haret University/Universitatea Spiru Haret (SHU)
Bucharest – Romania
Ion Ghica Str., No. 13, 030045
Council Room

MEETING AGENDA – [2 ND MANAGEMENT MEETING]

MEETING INFORMATION

| | | | |
|-------------------|---|--------------------|---|
| Date: | 20-21/10/2015 | Location: | Ion Ghica Str., No. 13, 030045 Bucharest Council room |
| Time: | 9:00 AM – 6.30 PM | Note Taker: | Stefan Barbalata |
| Attendees: | All partners are expected to participate | | |
| Budget: | check budget for travel: see link | | |

PREPARATION FOR THE MEETING

| | |
|---------------------|--|
| Please Read: | Deliverable 2.1, 2.2; WP3 workplan; Dissemination plan [if available]; Quality plan [if available]; Guidelines for the use of the grant |
| Printing | Hosting partner will disseminate printed version of dev 2.1 and dev 2.2 [if available] (provided by ESU) along with a printed copy of WP3 workplan - Dissemination plan - Quality plan |

DAY: 20 October MORNING

WELCOME AND WARM-UP

| | RESPONSIBLE |
|--|--------------|
| 9.00 WELCOME BY HOSTING PARTNER | SHU |
| 9.15 INTRODUCTION OF THE PROJECT COORDINATOR | UNIMC |
| 9.30 BRIEF INTRODUCTION OF THE PROJECT PARTNERS | ALL PARTNERS |
| 9.50 DISCUSSION ON THE OPPORTUNITY TO HAVE A LOCAL COORDINATOR FOR ARMENIAN PARTNERS / ANSA & PARTNERS | ALL PARTNERS |

WORKPACKAGES

| | PRESENTER | TIME ALLOTTED |
|--|-----------|--------------------------------|
| WP2 DEV 2.1 “Comparative Study on students involvement in QA” DEV 2.2 “State of art of students involvement in QA in Armenia” Coffee break | UNIMC | 10.00-11.00 11.00-11.30 |
| WP3 Workplan | SPARQS | 11.30-12.15 |
| WP4 Workplan | ASUE | 12.15-13.00 |

DAY: 20 October

LUNCH: [13.00-14.00-Nearby location]

DAY: 20 October
AFTERNOON

| | PRESENTER | TIME ALLOTTED |
|---|------------------|----------------------|
| WP1 Partnership agreement and budget revision Interim financial reporting | UNIMC | 14.00-16.00 |
| Visit to Spiru Haret University Berceni platform - (transportation is included in the time span) | SHU | 16.00-18.30 |

DAY: 20 October
EVENING: DINNER [20.00 "CARU CU BERE" traditional restaurant]

DAY: 21 October
MORNING
WORKPACKAGES

| | PRESENTER | TIME ALLOTTED |
|--|------------------|--------------------------------|
| WP5 Workplan | ESU | 9.00-10.00 |
| WP6 Dissemination plan Project website Coffee break | SHU | 10.00-11.00 11.00-11.30 |
| WP7 Quality Assurance & Evaluation Plan Advisory board | UNIR | 11.30-13.00 |

DAY: 21 October
LUNCH: [13.00-14.00-Nearby location]

DAY: 21 October
AFTERNOON

| | PRESENTER | TIME ALLOTTED |
|--|------------------|----------------------------|
| WP8 Workplan | ANSA | 14.00-15.00 |
| WP1 To do list Visit to the village museum | UNIMC SHU | 15.00-16.00 16.00-18.30 |

OTHER NOTES OR INFORMATION

For any organizational issue, please, refer to the hosting partner, specifically:

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